

Date

Name of IRA administrator

Address

City, State ZIP

RE: Request for Direct Qualified Charitable Distribution from Individual Retirement Account (IRA)

Dear Sir or Madam:

Please accept this letter as my request to make a direct qualified charitable distribution from my Individual Retirement Account # _____ as authorized under section 408(d)(8) of the Internal Revenue Code (IRC).

Please issue a check in the amount of \$ _____, payable to HonorHealth Foundation, a qualified charitable organization, and send the check to the following address:

HonorHealth Foundation
8125 N. Hayden Road
Scottsdale, AZ 85258

HonorHealth Foundation's federal tax identification number is: 74-2355411

In your transmittal to HonorHealth Foundation, please memorialize my name and address as the donor of record in connection with this transfer, and copy me on the transmittal at the address below.

It is my intention that this gift complies with IRC §408(d)(8). It is also my intention to have this transfer qualify during the 2023 tax year. Therefore, it is imperative that this distribution be postmarked no later than Dec. 31, 2023.

If you have any questions or concerns regarding this request, I can be reached at ***[insert your telephone number and/or email address]***.

Thank you for your prompt attention to and assistance in this matter.

Sincerely,

Donor's Name

Address

City, State ZIP

Phone number